

Sample log submission

Name: Ronald A. Clarke

Period covered: May 1995 to September 1998

Overview: I am a professional urban, regional and environmental planner with more than 10 years experience. As a Senior Planner with Delcan Corporation, a multi-disciplinary company, I am responsible for managing projects and offering senior level planning advice to clients. I specialize in land use planning involving official plans, zoning by-laws, subdivisions, site plans, and other *Planning Act* matters; housing policy; demographic and employment projections; natural heritage policies; community development strategies; growth and settlement analyses; urban and rural land development planning; economic feasibility studies; survey research; and public consultation. I have also developed expertise in Environmental Assessments. I am an experienced expert witness before the Ontario Municipal Board (OMB).

Activity and location: Planning Study for the Eastern Ontario French Public Separate School Board

Period: August 1998 to date

Description: I am working as a principal planner on this ongoing planning study, of which the goal is to provide a newly created school board with socio-economic information and analyses that will enable it to carry out its facility planning and service delivery over a fifteen year planning period. Examples of planning tasks that I have completed include: analysis of demographic data, review of official plans, demographic forecasts, and development of planning scenarios.

Type of Planning: Type of Planning: Research and Analysis, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Le Village Community Visioning, Cornwall

Period: July 1998 to date

Description: I am managing this planning project, which involves a community consultation program targeted at developing a vision to guide the future planning of a challenged neighbourhood in the east end of the City of Cornwall. Examples of planning tasks that I have completed include: identification of community problems and opportunities, organization of community workshops, facilitation of individuals in groups, synthesis of community views, and development of strategic actions.

Type of Planning: Research and Analysis, Policy Formulation, Development of Implementation Strategies

Activity and location: Community Impact Analysis for Canderel's Proposed Redevelopment of Landsdowne Park, Ottawa

Period: May 1998 to date

Description: I prepared the community planning impact study for this proposed redevelopment in the heart of Ottawa. The proposed project involves the construction of 660 dwellings, a festive retail plaza, mixed used buildings, and renovations to the Civic

Centre performance arena. Examples of planning tasks that I have completed include: examination of existing environmental conditions, review of draft development plans, recommendations on plan revisions, review of planning policies, assessment of community planning impacts, and preparation of a planning implementation strategy.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: SPC Application, University of Ottawa, Sports Complex, Ottawa

Period: August 1998 to date

Description: I am planning and managing the development of a Site Plan Application for this \$18 million dollar multi-use recreation complex on the University of Ottawa campus in the City of Ottawa. The project involves the development of a twin pad arena, an outdoor sports field, four squash courts, a sports medicine clinic, classroom space, and related commercial uses. Examples of planning tasks that I have completed include: review of existing site conditions, review of Official Plan and Zoning provisions, recommendation on public involvement strategy, and preliminary work towards a site plan application.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: ZBLA Application, for Cambridge Shopping Centres (Zeidler & Walker), Nepean

Period: June-July 1998

Description: I am managing the rezoning of a parcel of public open space lands for redevelopment of a 240,000 sq. ft. twin tower office development in the City of Nepean. Examples of planning tasks that I have completed include: review of existing site conditions, review of Official Plan and Zoning By-Law provisions, review of draft site plan, preparation of Zoning By-Law amendment application.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies

Activity and location: ZBLA & SPC Applications, for Canadian Tire Petroleum, Nepean

Period: August 1998 to date

Description: I am managing the Site Plan Control and ZBLA processes for this proposed automobile service station in Nepean. Examples of planning tasks that I have completed include: review of Official Plan and Zoning By-Law provisions, review of draft site plans, preparation of alternative site plan, and reporting to client on project feasibility. .

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies

Activity and location: SPC Application for University of Ottawa Commercial Parking Lot, Ottawa

Period: May 1998 to date

Description: I am managing the Site Plan Control and ZBLA processes for this proposed commercial parking lot in the City of Ottawa. Examples of planning tasks that I have completed include: review of existing site conditions and opportunities, preparation of

alternative development plans, preparation of Site Plan Control application, preparation of draft zoning appeal rationale, preparation of affidavit of planning evidence in support of Site Plan appeal.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Municipal Sign By-Law Study, Kanata

Period: October 1997 to May 1998

Description: I managed a review of Kanata's sign regulations as implemented pursuant to the Municipal Act. Two open houses and numerous community meetings were completed. The study culminated in the adoption of an new City of Kanata Sign By-Law regulating all signs on private property. Planning tasks included: review of Sign By-laws from other jurisdictions, identifying the planning problem(s), developing alternative sign control measures, preparing a draft By-Law, consulting with the public, and presenting the revised By-Law to Council.

Type of Planning: Research and Analysis, Policy Formulation, Development of Implementation Strategies

Activity and location: Community Shopping Centre Project, OPA/ZBLA/SPC, Carleton Place

Period: Sept 1997 to date

Description: I am managing the preparation of plans and planning applications for this 200,000 square feet plus community shopping centre project in the Town of Carleton Place. I have reviewed existing/previous Official Plan and ZBL provisions, reviewed existing site conditions, reviewed draft site plans and offered comments and design suggestions, prepared planning applications for OPA, ZBLA, and Site Plan Control.

Type of Planning: Research and Analysis, Policy Formulation, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Rideau River Waterfront Development Opportunities Study (Gloucester)

Period: Sept 1997 to date

Description: I am the principal planner for this ongoing study which has examined the development opportunities and constraints of a site adjacent to the Rideau River in the Gloucester South Urban Community. Proposed uses range from a marine access facility to active recreation and tourism commercial uses. Site development issues included steep, unstable slopes, shoreline vegetation, fish habitat, and archaeological resources. Examples of planning tasks that I have completed include: identification of site opportunities and constraints, identification and evaluation of alternative land uses, coordinated the preparation of development plans, and provided implementation strategies.

Type of Planning: Research and Analysis, Design and Layout, Development of Implementation Strategies

Activity and location: Canadian Tire Store, SPC and Consent, Kemptville

Period: Aug 1997 to date

Description: I managed the Site Plan Control approval process for this 30,000 square foot retail store in the Town of Kemptville. Planning tasks included reviewing existing site conditions, commenting on draft site plans, preparing a Site Plan application, addressing review agency comments and requests, and negotiating a site plan agreement.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Environmental Assessment of the Cumberland Transitway and Blackburn Hamlet By-Pass Extension (RMOC), Gloucester & Cumberland

Period: Aug 1995 to date

Description: I have provided land use planning input to these harmonized EAs which involves a large study area in Ottawa, Gloucester, and Cumberland. I have reviewed existing and proposed land use conditions, and have evaluated alternative alignments for this proposed transitway and arterial road. I reviewed existing planning policies, and assessed the impact of alternative plans on the existing proposed land use plans for the area.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Samana International Airport Master Plan (GODR)

Period: April 1997 to Aug 1997

Description: I led the preparation of a Master Plan for an airport in a developing tourist region, for the Government of the Dominican Republic (GODR). I assessed the airport's impacts on the natural environment (mangrove swamp), and on the human environment (community relocations). This assessment formed an important part of the master plan and influenced the runway alignment selection. I prepared concept plans for the ground side, including access and parking.

Type of Planning: Research and Analysis, Policy Formulation, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Canadian Tire Store ZBLA and SPC, Nepean

Period: Nov 1996 to May 1998

Description: I managed the ZBLA and SPC process for this 90,000 square foot retail store in the City of Nepean. Planning tasks included: review of Official Plan provisions, review and comment on proposed area master plan, review of alternative site plans, preparation of alternative plan concepts, preparation and processing of ZBLA and SPC applications, presentation to Planning Committee, and negotiation of development agreements.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Natural Heritage Strategy for Prescott and Russell (Eastern Ontario Model Forest)

Period: June 1996 to May 1997

Description: I managed this integrated resource management study in collaboration with the Planning Director for United Counties. The end product is a strategy to plan for the

county's natural heritage features including significant woodlands, wetlands, ANSI's, endangered and threatened species, fish and wildlife habitat. I drafted county Official Plan policies and development approval conditions.

Type of Planning: Research and Analysis, Policy Formulation, Development of Implementation Strategies

Activity and location: Nortel World R&D Headquarters Expansion, Nepean

Period: Feb 1997 to Nov 1997

Description: I managed the completion of the site plan control approval process for the first 600,000 sq. ft. phase of this high-technology research campus on NCC greenbelt lands in the City of Nepean. I also completed a snow disposal strategy, which had the goal of reducing environmental impacts. My work included reviewing existing planning policies, and working with a design team to develop alternative plans and to evaluate the plans. I assisted in the development of a public involvement program.

Type of Planning: Research and Analysis, Design and Layout

Activity and location: Remote Sensing for Land Use Mapping Pilot Project, Prescott & Russell

Period: July 1997 to Mar 1998

Description: I provided land use planning input to this study which attempted to utilize remote sensing technology in the preparation of broad area land use mapping. I developed a prototypical land use classification system. I reviewed the mapping products prepared and provided opinion on their appropriateness for land use planning applications.

Type of Planning: Research and Analysis

Activity and location: Planning Analyses, Merivale Road Commercial Property, Nepean

Period: July 1997 to Mar 1998

Description: I reviewed the development potential and Official Plan and Zoning By-Law provisions affecting a large vacant commercial property on Merivale Road in Nepean. I offered a prospective developer with advice on the development feasibility, considering planning policies, and known community sensitivities.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Removing Barriers to the Redevelopment of Contaminated Sites for Housing (CMHC)

Period: Feb 1996 to June 1996

Description: I authored a report which examined the legislation, policies, and practices across Canada that combine to stall the development of contaminated sites. I documented twenty-two steps that can be taken to address this important urban situation. As part of a team, I recommended alternative planning approaches to address various planning problems. This report has been forwarded to the Canadian Council of Ministers of the Environment (CCME).

Type of Planning: Research and Analysis, Policy Formulation, Development of Implementation Strategies

Activity and location: Highway 401 Median/Widening Environmental Assessment (MTO), Port Hope

Period: Feb 1997 to May 1997

Description: I was the primary planner on this project which involved fulfilling the Provincial Highways Class EA requirements, as a Group "B" project. I coordinated the assessment of environmental effects, prepared a project brief, authored the Environmental Study Report, and administered the required formal notices. Planning tasks included review of existing site conditions, reviewing planning documents, and making recommendations on future public involvement.

Type of Planning: Research and Analysis, Design and Layout, Development of Implementation Strategies

Activity and location: Montreal River Bridge Environmental Assessment (MTO), Township of James

Period: Nov 1996 to Mar 1997

Description: I was the primary planner for this project which was completed as a Group "B" project under the Provincial Highways Class EA. I coordinated and authored the Environmental Study Report, which also fulfilled the CEEA environmental screening requirements due to a Navigable Waters Protection Act trigger. Planning tasks included reviewing adjacent land uses and planning policies, assessing environmental effects, and making recommendations on mitigative measures.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies

Activity and location: Infrastructure Costs of Rural Subdivision Development (RMOC), Ottawa

Period: Aug 1995 to Feb 1996

Description: I managed the completion of this study of the life-cycle costs (building, replacing, and maintaining) of development in rural areas based on well and septic services compared to communal water and sewage services. I examined typical rural development patterns, and prepared alternative plans based on communal services. I coordinated the comparative economic analyses and advised on implications for rural planning. This study influenced regional planning policy on rural development.

Type of Planning: Research and Analysis, Policy Formulation, Design and Layout, Development of Implementation Strategies

Activity and location: Peer Review of the RMOC Draft Regional Development Strategy, for Gloucester & Cumberland

Period: May 1996 to Sept 1996

Description: On behalf of two municipalities and several landowners, I prepared a peer review of a draft RMOC development strategy. I reviewed the strategy's assumptions pertaining to demand for future housing, and advised clients on the implications for their ability to achieve the provisions of their Official Plans and development programs.

Type of Planning: Research and Analysis

Activity and location: Cummings Bridge Canadian Environmental Assessment (RMOC)
Period: Sept 1995 to Feb 1996

Description: I authored an Environmental Screening Report pursuant to CEAA for this bridge rehabilitation project between the downtown of Ottawa and Vanier. I reviewed adjacent land uses, reviewed Official Plan and Zoning provisions, and assessed the potential impacts of the project on the local environment. I recommended mitigative measures.

Type of Planning: Research and Analysis, Review of Development Proposals/ Policies

Activity and location: Zoning By-Law for the Kanata Town Centre

Period: May 1996 to Sept 1996

Description: On behalf of two municipalities and several landowners, I prepared a peer review of a draft RMOC development strategy. I reviewed the strategy's assumptions pertaining to demand for future housing, and advised clients on the implications for their ability to achieve the provisions of their Official Plans and development programs.

Type of Planning: Research and Analysis

Activity and location: City of Ottawa Trees and Foundation Damage Study, Ottawa

Period: Feb 1996 to Sept 1996

Description: I was one of the principal authors of this report which explored the relationship of mature trees to damage of adjacent building foundations in urban areas. I devised an inspection and complaint review process, in a checklist format, to be adopted by the City. I also recommended provisions to be considered by City planners in the Site Plan approval process in the hope of reducing the number of tree damage-related complaints in the future. .

Type of Planning: Research and Analysis, Policy Formulation, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Conroy Road Widening Class Environmental Assessment (RMOC), Ottawa

Period: May 1995 to June 1997

Description: I prepared the Public Communications Plan for this Schedule C class EA project, and assisted in its implementation. I prepared project information bulletins, coordinated the creation of stakeholder mailing lists, and organized public meeting exhibits. I also was responsible for documenting and publishing the study results including the Environmental Study Report for the project. This included a review of adjacent land uses and planning policies. I assessed the planning merits of alternative roadway designs.

Type of Planning: Research and Analysis, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Planning Analysis for the Capital Centre Convention & Hotel Complex (RMOC and Minto), Ottawa

Period: Nov 1995 to Feb 1996

Description: I acted as the project planner on this multi-disciplinary team which examined the feasibility of a convention centre in Ottawa, and which also prepared a development concept. Planning tasks included reviewing Official Plans and the ZBL, documenting existing

site conditions, reviewing heritage status of adjacent buildings, reviewing and evaluating alternative concept plans, and presenting the preferred plan and its transportation impacts at a public meeting.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: City of Ottawa Linkages Study, Ottawa (Ottawa Linkages Committee)
Period: Oct 1995 to Jan 1996

Description: I acted as the project planner on this multi-disciplinary team which examined the feasibility of weather-protected pedestrian linkages in downtown Ottawa. I reviewed Official Plan policies, and existing land uses. As part of the team, I identified and evaluated preferred linkage locations.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Infrastructure Costs Versus Revenues (CMHC and RMOC)
Period: Feb 1996 to July 1996

Description: I provided planning input to this study which examined the revenue streams from conventional suburban development compared to development using alternative standards.

Type of Planning: Research and Analysis

Activity and location: Canadian Tire Store, SPC approval, Cumberland
Period: Jan 1996 to Mar 1996

Description: I managed the SPC approval process for this 90,000 square foot retail store in the Orleans community. I reviewed Official Plan and ZBL provisions, reviewed draft site plans and suggested improvements, communicated with community association officials, and facilitated the SPC application process.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies

Activity and location: Strategy for Home Based Business (City of Kanata)
Period: Sept 1995 to May 1996

Description: I conducted a study of the municipal policies and regulations used by the City of Kanata to regulate home based business. After consulting extensively with residents and businesses, I prepared a strategy and new regulations that were adopted by Council.

Type of Planning: Research and Analysis, Policy Formulation, Development of Implementation Strategies

Activity and location: Development and Student Projections for the Carleton Board of Education Master Plan

Period: Sept. 1995 to Jan. 1996

Description: I managed the preparation and analysis of projections of population, students, and land development in the RMOC for this English public school board, in conjunction with economists. The assignment included preparing a community development profile for each

of the 17 school board planning zones, and completing working sessions with school board planners to assist in the creation of their 10 year master plan.

Type of Planning: Research and Analysis, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: Community Development Strategy for the Town of Stittsville

Period: Oct 1995 to April 1996

Description: I teamed with a community planner/facilitator to consult with this town of 10,000 people to establish a community vision and a strategy for the future. Issues included economic development, environmental protection, piped servicing capacities, social and recreation needs, housing choice, industrial land conversion, and boundary adjustments. I participated in workshops, and drafted portions of the Community Development Strategy, which was adopted by Council.

Type of Planning: Research and Analysis, Policy Formulation, Review of Development Proposals/ Policies, Development of Implementation Strategies

Activity and location: City of Ottawa Zoning Review for Provigo Distribution Inc., Ottawa

Period: May 1996 to July 1996

Description: I reviewed the potential impact of the proposed City of Ottawa Zoning By-Law Z-2020 on the local land assets of this major food store company. This included reviewing existing site conditions and future development potential.

Type of Planning: Research and Analysis, Review of Development Proposals/ Policies

Activity and location: Canadian Tire Store ZBLA, Cornwall

Period: Sept 1995 to Dec 1995

Description: I provided planning assistance to the proponent regarding the rezoning of this retail store on a brownfields site in the City of Cornwall. I also reviewed development concepts and offered suggestions for improvement.

Type of Planning: Research and Analysis, Design and Layout, Review of Development Proposals/ Policies

Activity and location: Hawkesbury Development Potential Study

Period: May 1995 to July 1995

Description: I prepared a development strategy report for the owners of a large property in the Hawkesbury area. I reviewed existing planning policies, reviewed site conditions, evaluated market opportunities, prepared alternative development concepts, and discussed implementation options.

Type of Planning: Research and Analysis, Design and Layout, Development of Implementation Strategies

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